

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE
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2. AMENDMENT/MODIFICATION NO.
2

3. EFFECTIVE DATE
See Block 16C

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (if applicable)

6. ISSUED BY
CODE
Substance Abuse and Mental Health Services Administration
Division of Contracts Management, OPS
1 Choke Cherry Road, Room 7-1051
Rockville, Maryland 20857

7. ADMINISTERED BY (if other than item 6)
CODE

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)

All Offerors
RFP Titled: National Laboratory Certification Program

9A. AMENDMENT OF SOLICITATION NO.
277-08-0208

9B. DATED (SEE ITEM 11)
March 20, 2008

10A. MODIFICATION OF CONTRACT/ORDER NO

10B. DATE (SEE ITEM 13)

CODE FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

9 The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers 9 is extended, § is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) by completing items 8 and 15, and returning _____ copies of the amendment, (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

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A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation, date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B) .

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section heading, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to provide the questions and answers.

The Due Date for proposals is April 18, 2008 and is not extended.

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
Lynn Tantardini
Contracting Officer

15B. CONTRACTOR/OFFEROR
(Signature of person authorized to sign)

15C. DATE SIGNED
30-105

16B. UNITED STATES OF AMERICA
by (Signature of Contracting Officer)

16C. DATE SIGNED

NSN 7540-01-152-8070

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA

Answers to Questions to 277-08-0208 National Laboratory Certification Program

1. Question 1 asks if the Government mean 9.125 FTE's instead of 9,125 hours of effort? **No, it means 9,125 hours of effort.**
2. Question 2 asks about the Instructions to Offerors concerning 508 compliance. The next paragraph is a very brief summary of Section 508 Requirements HHS Policy for Section 508 Electronic and Information Technology (EIT), published in January 2005 and available at the website <http://www.hhs.gov/od/508policy/index.html>:

"Section 508 requires that, when Federal agencies develop, procure, maintain, or use EIT, (1) individuals with disabilities who are Federal employees have access to and use of information and data that is comparable to the access to and use of the information and data by Federal employees who are not individuals with disabilities; and (2) individuals with disabilities who are members of the public seeking information or services from a Federal department or agency to have access to and use of information and data that is comparable to the access to and use of the information and data by such members of the public who are not individuals with disabilities (FAR 39.201 and 36 CFR 1194.1). Comparable access is not required if it would impose an undue burden on the agency."

No, the NLCP website described in Question 2 is not required to comply with Section 508 of the Rehabilitation Act. It is not a public-facing website; rather it is a password-protected website that is a means of communication with known sighted individuals (i.e., individuals able to use the visual display with no enhancements) at certified laboratories pertaining to inspection and performance testing; the website is not open to the public and contains confidential information from NLCP certified and applicant laboratories, including laboratory results for use only by the contractor.

3. Question 3 asks about Personnel Background Investigation Requirements. **These requirements only apply to contractors actually working in the SAMHSA building at One Choke Cherry Road, Rockville, MD. Hence, Personnel Background Investigation Requirements do not apply to this contract.**
4. Question 4 asks about OMB clearance issues discussed in Section H of the RFP as well as NLCP documents used for information collection.
 - a. Should the offeror's proposal address OMB clearance required for laboratory applications, laboratory information checklists (for pre-inspection information), and the revised or new Federal Custody and Control Form? **No. However, the contractor will need to prepare and update laboratory applications and checklists as deliverables to the GPO. The GPO will continue to perform the tasks associated with OMB clearance of the necessary elements.**

5. Question 5 asks about Task B, *Administration*, in the SOW
 - a. Should the Cost Proposal include costs associated with Program Management? **Yes.**
 - b. If so, where are these to be addressed in the Proposal? **The proposer should assign individual subtask identifiers under Task B for such tasks as contact with the GPO, planning meetings, administrative support and storage/archiving of NLCP records.**

6. Questions 6 asks if the government will offer any guidance concerning the estimated dates for implementation of a Final Notice of the April 13, 2004 Proposed Changes to the Mandatory Guidelines as published in the Federal Register. **No.**

7. Question 7 asks if the government will incur the costs for implementation of alternative matrices initial and maintenance PT programs in a manner analogous to that used for the urine PT program in 1988. **We are unable to answer this question at this time.**

8. Question 8 asks about the number of inspections and PT sets to be delivered in each contract year.
 - a. Does the government expect 13-23 additional urine laboratories to the certified for the first year of the contract in order to be consistent with the Deliverables Schedule? **No.**
 - b. Does the government mean this to be interpreted as "up to 120 inspections as required annually" and "up to 260 PT sets as required annually"? **Yes.**